##### Company Profile

Community and Environmental Services Ltd (CES) first registered as a consultant company, Rural Development Specialists (Lao) Pty Ltd, under technical jurisdiction of the Lao Ministry of Agriculture and Forestry, in 1998. Following a restructuring at the beginning of 2004, the company changed its name in order to better reflect the actual services and expertise that it is able to offer. The company then applied for and received official accreditation by the Science, Technology and Environmental Agency (STEA) of the Lao PDR, for the purpose of carrying out environmental impact assessments.

The company is 100% foreign owned. There are two owner-directors; one Australian, and one French national. Combined, these two individuals have over 30 years’ development experience of which some 28 years’ has been gained in the Lao PDR. The company owners are directors and act as lead consultants in work undertaken by the company.

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| **Name of permanent staff** | **Corporate Position** | **Professional Field** | **Nationality** | **Fluent Languages** |
| Anthony Thomas BOTT | Managing Director | Finance and Administration, Institutional Development, Sociology, Community Development and Poverty Reduction, Rural Finance, Sustainable Livelihood Development, IMT and irrigation development policy. | Australian | EnglishThaiLaoCambodian |
| Emmanuel JOUVE | Director | Agronomy, marketing, agri economics, Value Chains, Irrigated agriculture, extension and training, NRM, watershed and land use planning and zoning, GIS and mapping, Biogas, biomass/char. Climate change resilient agriculture.  | French | FrenchEnglishLaoThaiIndonesian |
| Louise Bott | Business Development Manager | Commerce, marketing, gender issues, capacity building. Gender, Soc Econ and thematic surveys. | Australian | EnglishThaiLao |
| Nanthoulath Bouphanouvong | Administration Manager | Accounting. Topographical surveying. GIS mapping, construction design. | Lao | Lao ThaiEnglish |

The directors combine experience in the fields of finance and administration, community capacity and social development, irrigation, agriculture and extension, forestry, natural resource management, irrigation development and water user association strengthening and IMT, designing and implementing social and environmental mitigation programs, livelihood development, poverty reduction and alleviation. The company follows participatory methodology and applies this in many innovative ways depending upon the particular mission.

Established in the Lao PDR, both directors also have significant regional experience, particularly in Cambodia and Vietnam. The directors have a wide network of professional associates and peers, both international and domestic, in many different sectors; natural resource management, agriculture, irrigation, health, education, finance and planning and also communications and transportation.

CES has a core team of four Lao permanent staff consultants who are experienced in community and livelihood development, conducting baseline and socio-economic and other participatory surveys involving agriculture and irrigation, rural finance and credit, agriculture and extension, environment and gender. With so much in-country and regional experience the directors have access to many other local and regional consultants that whose competence is demonstrated and known to CES directors.

Company policy is to ensure a quality product for each client and this is achieved by each director taking an active role in each project’s implementation and by employing consultants and specialists with a proven track record.

The corporate structure allows the company to operate on reduced overheads by not retaining a large pool of permanent professional staff. CES recruits the best people for the job as required and needed by each client. This means that CES is very competitive and provides good value for money.

The company maintains a modern office in Tung Khan Kham village within the Municipality of Vientiane, equipped with computers, printers, scanner, copying, telephone, fax and Internet communication facilities with administrative support staff.

**Expertise**

Key areas of company expertise are:

* community participation and targeting, community training and capacity building, community based-management, participatory planning,
* impact monitoring and evaluation, baseline and periodic surveys
* indigenous and vulnerable groups
* social safeguards
* participatory survey and data collection, use of focal groups, social analysis
* community organization support to construction of rural infrastructure such as irrigation, access roads, health centres and WES, particularly in regards to community ownership, management and sustainable maintenance of investments
* climate change resilient agriculture,
1. poverty reduction and alleviation, livelihood analysis, income generation activities and enterprise development, agricultural support to improve food security and market linkages,
2. training for local communities on natural resource management
3. institutional strengthening and capacity building
4. water user organization establishment, strengthening, institutionalization
5. irrigated agriculture development
6. rural finance, credit, and savings programs, formal and informal
7. social mitigation program implementation and evaluation for hydro-schemes
8. environmental impact assessment, monitoring and management planning
9. policy development for poverty reduction, irrigation management transfer (IMT)

**Project Services**

CES are able to provide a wide range of project services, such as project identification, preparation and design, and technical assistance for implementation. The company is also active in project implementation review and is particularly adept at conducting participatory impact evaluations and monitoring programs.

The company has designed extensive BME systems, as demonstrated in the DIDMS Project, and are well aware of the benefits of having a robust Project performance and Monitoring System in place.

The Company has much experience in capacity building and its directors have also undertaken many training assignments, both at institutional and community level, conducting needs analyses, formulating and then implementing training programs.

Previous assignments have included training GoL staff in the use of GIS for land use planning and in preparing land use planning maps for monitoring.

**Clients and funding agencies**

The company has a wide client base, and has previously undertaken evaluation and review work for both NGO and other bilateral donor projects, funded by donors such as WB, ADB, AfD, GTZ, DANIDA and JICA, KfW, UNDP, and UNODCP. Individually the directors and consultants have worked for many other EDPs as well as some of the larger international NGOs.

The directors and associates have experience in many different development situations and countries. They have worked in Laos, Thailand, Cambodia, Vietnam, China and Myanmar, Indonesia, Madagascar and Somalia.

**Previous Company Experience**

The following pages detail brief profiles of previous experience gained by the company since formation in 1998. Work from 1998 to 2002 was under the name Rural Development Specialists (RDS) Pty Ltd. The company then changed its name to CES. Mr. Anthony Bott has been the majority shareholder since initial incorporation.

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| **Assignment Name: Grant # 0242-LAO(SF) : Planning, Detailed Design, Construction Supervision and Feasibility Studies of the Small-Scale Infrastructure Component of the GMS - Biodiversity Conservation Corridors Project - Lao PDR** | **Country****Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Sekong, Champassak, Attapeu** |  |
| **Name of Client** | **ADB and Min of Natural Resources and environment** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No. of Staff Months** |
| **18 October 2015 – June 2017** | **60** |
| **Name of Senior Staff** | **Approx. Value of Services** |
| **Mr. John Howse (Fraser Thomas TL)** | **USD$200,000** |
| **Brief Description of project:** ADB approved $20 million Grant financed from its Asian Development Fund (ADF) Special Funds Resources for the Greater Mekong Subregion Biodiversity Conservation Corridors Project (the Project) on 10 December 2010 to the Government of Lao PDR (government). The Project became effective on 11 April 2011. The closing date of the Project is 30 September 2019. The long-term impact of the Project is climate resilient sustainable forest ecosystems benefiting local livelihoods. The Project outcome is sustainably managed biodiversity corridors in Lao PDR. The Project has four outputs: (i) institutions and communities strengthened for biodiversity corridor management; (ii) biodiversity corridors restored, protected and maintained; (iii) livelihood improvement and small- scale infrastructure support in villages; and (iv) project management and support services provided. The Project covers 67 villages in 5 districts across Attapeu, Champasak and Xekong provinces in Southern Lao PDR. Under output 3 of the Project, small-scale infrastructure subprojects of will be implemented. |
| **Detailed description of Actual Services Provided by Company Personnel:** The purpose of the consulting services is to develop an implementable plan for the small scale infrastructure of the Project with clear timeline and cost estimate, based on the review of the consultations process and design work already conducted. Based on this plan, the preparation of:a) feasibility studies;b) detailed design;c) bidding documents; andd) construction supervision will be carried out by the consultants.CES consultants include environmental assessment, engineering, survey and design specialists and construction supervisors to support the identification, feasibility and implementation of the 67 subprojects. |

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| **Assignment Name:**  | **Country** |
|  **ADB CDTA 8086-LAO: Supporting Decentralized Rural Infrastructure Development** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Saravan, Sekong, Champassak, Savannakhet** | **4** |
| **Name of Client** |  |
| **ADB and Min Agric Forestry** |  |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No. of Staff Months** |
| **January 2015 to December 2015** | **42** |
|  |  |
| **Name of Senior Staff** | **Approx. Value of Services** |
| **Dr. Sommay Chanthavong** | **$170,000** |
| **Brief Description of project:**The Sustainable Natural Resource Management and Productivity Enhancement Project (SNRMPEP) contains 71 subprojects which are being implemented in 42 districts in 5 southern provinces (Savanakhet, Champasak, Salavanh, Sekong and Attapeu) of Lao PDR. The subprojects includes support to coffee production groups, rural infrastructure (rehabilitation of feeder roads, access tracks, and construction/rehabilitation of small- and medium-scale irrigation); specific purpose extension initiatives; piloting grain storage; and handling equipment using advanced post-harvest handling technologies. |
| **Detailed description of Actual Services Provided by Company Personnel**The consultant team will identify capacity building needs, plan capacity building program and activities, and provide training and guidance on project implementation including efficient and effective O&M of PRI, marketing, and enhancing sustainability for national and local government staff, coffee and other producer and water user groups. The team is required to coordinate closely with national project coordination office (NPCO), provincial project offices (PPOs), and district agriculture and forestry offices (DAFOs). |
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| **Assignment Name:**  | **Country** |
|  **Lao Australia Rural Livelihoods Project – (LARP) – Social Protection and Sustainable Livelihoods component (SPSL)** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Vientiane, Saravan, Champassak, Savannakhet** | **13** |
| **Name of Client** |  |
| **DFAT and MoLSW** |  |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No. of Staff Months** |
| **January 2014 to June 2016** | **320** |
|  |  |
| **Name of Senior Staff** | **Approx. Value of Services** |
| **Mr. Kaothong** | **$1,000,000** |
| **Brief Description of Project**The **Laos – Australia Rural Livelihoods Program (LARLP)** is a four-year A$43 million program. Its **goal** is to increase the economic security and resilience of poor women and men in rural areas. Its **objective** is to provide poor rural families, in particular women, with greater and inclusive access to social protection, financial services, productive assets and opportunities to generate income. |
| Rural families will be provided with greater access to financial services, to strengthen both their investment possibilities and enhance consumption smoothing. The LARLP will also begin a process of strengthening social protection in Laos, by offering the most vulnerable families access to social transfers and livelihood opportunities, while also engaging in policy dialogue on social protection with government. |
| The Micro-Enterprise Challenge Fund will focus on Outcome 1**:** Increased income generating opportunities for poor women and men, including through greater commercial and sustainable exploitation of natural resources and will include coffee production in appropriate areas. The Social Protection sub-component will be responsible for achieving Outcomes 2 and 3: Increased access to social transfers and enhanced livelihood opportunities for the most vulnerable families within selected communities; and a clear policy direction on social protection by the Government of Laos.Policy dialogue is to occur at a higher level than for all other activities in the component. For this dialogue based activity, the Social Protection team within SPSL will work with the Government of Laos, in particular, the Ministry of Labour and Social Welfare, the National Leading Committee on Rural Development and Poverty Eradication, and the Ministry of Finance. The aim is to establish a clear policy direction on social protection. |

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| **Assignment Name:**  | **Country** |
|  **Lao Uplands Food Security Improvement Project – Benchmarking survey (LUFSIP)** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Huaphan, Luangnamtha, Xieng Khouang, Xekong, Saravane, Attapeu** | **8** |
| **Name of Client** | **No. of Staff** |
| **LUFSIP - MAF/World Bank** | **8** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No. of Staff Months** |
| **January 2012 to Dec 2014** | **27** |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| **Emmanuel Jouve** | **$180,000** |
| **Brief Description of Project** |
| The Lao Uplands Food Security Improvement Project (LUFSIP) is a response to food insecurity in the Lao PDR uplands as a result of low crop productivity, isolation from services and inadequate agricultural infrastructure, all compounded by both the recent food and global economic crisis. The project provides financing from both the World Bank through the pilot Crisis Response Window and the European Union through the Global Food Crisis Response Program. The LUFSIP Project Development Objective (PDO) is to: (a) contribute to improved food security of rural households in selected poor villages in upland areas in the Project Provinces by demonstrating and implementing improved rice-based farming systems, and (b) address recovery needs of cyclone-affected households in the Xekong, Saravane and Attapeu provinces. |
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| **Detailed description of Actual Services Provided by Company Personnel** |
| Undertake benchmarking in target villages and facilities over a 3 year period conducting 3 annual surveys, including* Rice Seed Center (including NAFRI)
* Seed Producer Groups in the following Province Luang Namtha, Xiengkhouang, Houaphan, Savannakhet and Xekong
* Rice Farming Households in the following Province Luang Namtha, Xiengkhouang, Houaphan, Savannakhet and Xekong
* Household identified as needing emergency assistance due to cyclone Ketsana (sub-component 2.b) in the following Province Xekong, Saravane and Attapeu
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| **Assignment Name:**  | **Country** |
| ***Northern Upland Development Programme – Lot B M&E/Financial Management. BDC as lead firm*** | Lao PDR |
| **Location Within Country** | **Professional Staff Provided by CES** |
| Northern Lao | 3 |
| **Name of Client** | **No. of Staff** |
| AfD | 12 |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| December 2011 – September 2014 | 267 |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| Anthony Bott – CES | €700,000 |
| **Brief Description of Project** |
| The main goal of this project is to contribute to poverty reduction in the northern upland provinces in Laos and will address 2 main issues; (i) issues related to rural poverty in northern uplands and (ii) issues related to aid effectiveness.Lot B will provide support to the NUDP Financial Management and Monitoring and Evaluation. |
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| **Detailed description of Actual Services Provided by Company Personnel** |
| Provide financial management and monitoring and evaluation support for the NPCO, PPCOs and DIUs, the Consultant will provide financial in the programme, includingassistance with preparation of overall Programme and Annual Budgets and Workplans,procurement, progress reporting, preparation for meetings, particularly of the NSC, NCT,PSC and PCT, identification of implementation issues and problems (with particularreference to financial and M&E issues) and resolving these.Establish M&E software for programme management to be utilized from central to district level.Assist with policy dialogue and development and capacity building in relation to finances and M&E to help strengthen aid effectiveness, and use the experience gained during the programme implementation to further develop appropriate policies and procedures for rural development that are practical and effective. |

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| **Assignment Name:**  | **Country** |
| ***TA 7728-Lao: Rural Access Improvement Project along the East-West Economic Corridor – Fraser Thomas Lead Firm*** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| Savannakhet, Salavan | **13** |
| **Name of Client** | **No. of Staff** |
| **ADB** | **24** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **Aug 2012 – Jan 2014** | **140** |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| **John Howse - FT** | **$1,000,000** |
| **Brief Description of Project** |
| The proposed project (Project) will increase the profitability of small holder farming in Savannakhet and Salavan provinces by improving productive rural infrastructure (PRI) including irrigation, access and markets. The project will focus on improving the productivity of irrigation schemes along with associated improvements in mobility, transport and marketing. |
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| **Detailed description of Actual Services Provided by Company Personnel** |
| The PPTA will define the scope, cost, procedures for identifying subprojects, financing plan, implementation arrangements, environmental impacts, poverty reduction, social and gender impacts, procurement strategy, technology issues, capacity development needs and post-project operation and maintenance arrangements. |

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| **Assignment Name:**  | **Country** |
|  ***TA-8150 LAO: Water Supply and Sanitation Sector Project – PPTA. Fraser Thomas lead Firm*** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| 3 provinces – small towns. | **5** |
| **Name of Client** | **No. of Staff** |
| **ADB** | **11** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **December 2012 – Dec 2013** | **45** |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| **Peter Cooper - FT** | **$450,000** |
| **Brief Description of Project**The TA will prepare a WSS sector investment project for the towns, including feasibility studies for 2- 3 sample subprojects. It will strengthen sector policy by: (i) updating the Sector Assessment, Strategy and Roadmap (ASR) and WSIP; (ii) identifying legislative gaps and where appropriate, assisting Government to update or prepare outline legislation. The TA will analyse socio-economic, water supply and sanitation (WSS) needs in the candidate towns using participatory approaches; (ii) assess the managerial, technical and financial capabilities of PNPs and district Offices of Public Works and Transport (OPWTs) and potential for participation by private sector and communities; (iii) formulate capacity development plans for project implementation, operation and maintenance (O&M), and; (iv) identify small–scale independent providers for potential public-private partnership initiatives. |
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| **Detailed description of Actual Services Provided by Company Personnel** |
| CES provides local Social Dev, Water Supply, Environmental Assessment, Resettlement and Corporate planning national consultants to support the international team in identifying potential subprojects and conducting feasibility assessments and identifying social and environmental impacts. |

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| **Assignment Name:**  | **Country** |
| **Capacity Building for the Efficient Utilization of Biomass for Bioenergy and Food Security in the Greater Mekong Subregion – LML Lead Firm** | Lao PDR |
| **Location Within Country** | **Professional Staff Provided by CES** |
| Lao PDR | 2 |
| **Name of Client** | **No. of Staff**  |
| ADB | 21 |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No. of Staff Months** |
| December 2011 – July 2014 | 134 |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| Heinz-Peter Mang - LML | $2,850,000 |
| **Brief Description of Project** |
| The GMS Working Group on Agriculture (WGA) has supported the GMS countries to carry out a study on strategies and options for biofuels and rural renewable energy development in the GMS. The regional capacity development technical assistance (R-CDTA) is required to conduct prefeasibility studies, and to develop human and institutional capacity including that of the private sector. Under the R-CDTA, new technologies developed and adopted in the rural context elsewhere will be pilot tested to acquire knowledge for scaling up in the proposed regional investment project in the ADB pipeline. |
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| **Detailed description of Actual Services Provided by Company Personnel** |
| (i) strengthen institutional links and mechanisms for regional cooperation in bioenergy and food security; (ii) provide technical support for the design and implementation of pilot studies, the conduct of studies, and capacity building; and (iii) monitor and report on the TA activities and output. |

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| **Assignment Name:**  | **Country** |
| ***Baseline Survey - Lao Uplands Food Security Improvement Project*** | Lao PDR |
| **Location Within Country** | **Professional Staff Provided by CES** |
| Huaphan, Luangnamtha, Xieng Khouang, Xekong, Saravane, Attapeu | 8 |
| **Name of Client** | **No. of Staff** |
| LUFSIP/WB | 8 |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No. of Staff Months** |
| October 2011 – January 2012 | 9 |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| Emmanuel Jouve | $77,000 |
| **Brief Description of Project** |
| The Lao Uplands Food Security Improvement Project (LUFSIP) is a response to food insecurity in the Lao PDR uplands as a result of low crop productivity, isolation from services and inadequate agricultural infrastructure, all compounded by both the recent food and global economic crisis. The project provides financing from both the World Bank through the pilot Crisis Response Window and the European Union through the Global Food Crisis Response Program. The LUFSIP Project Development Objective (PDO) is to: (a) contribute to improved food security of rural households in selected poor villages in upland areas in the Project Provinces by demonstrating and implementing improved rice-based farming systems, and (b) address recovery needs of cyclone-affected households in the Xekong, Saravane and Attapeu provinces. |
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| **Detailed description of Actual Services Provided by Company Personnel** |
| 1. Undertake the sample design
2. Lead the data collection of a survey of:
* Rice Seed Center (including NAFRI)
* Seed Producer Groups in the following Province Luang Namtha, Xiengkhouang, Houaphan, Savannakhet and Xekong
* Rice Farming Households in the following Province Luang Namtha, Xiengkhouang, Houaphan, Savannakhet and Xekong
* Household identified as needing emergency assistance due to cyclone Ketsana (sub-component 2.b) in the following Province Xekong, Saravane and Attapeu

The firm will lead the data collection working closely with the NCO and World Bank team on design, implementation, and management; 1. Lead focus groups on the sub-component 2a;
2. Report presenting baseline analyses
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| **Assignment Name:**  | **Country** |
| **Northern Rural Infrastructure Project with CPL UK as Lead Firm** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Northern Region of Lao** | **Pany Keodaravong****Ounla Sayvanpheng****Bouasavanh Khanthaphat****Khamphone Phanmalivong****Sithong Thongmanivong****Phanthong Masisonxay****Khamtanh Bounmany****Xeme Samontry****Phoutsavong Thaonaochor** |
| **Name of Client** | **No. of Staff** |
| **ADB** | **9** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **May 2010 – July 2010** | **34** |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| **Mr. Ian Green – Project Director (CPL)****Mr. Pany Keodalawong Deputy Team Leader** | **USD$110,000** |
| **Brief Description of Project** |
| Analysis of the infrastructural needs in Northern region of Lao. The main outputs include sector analyses and updated institutional assessment in the Northern Region for selected provinces, and investment project design including components covering: (i) productivity and market access infrastructure established, (ii) support for producer groups to integrate with markets, (iii) productivity enhancement, (iv) measures to reduce carbon footprint and enhance climate resilience, and (v) Implementation management. |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Preparation of the Design Study, the PPTA team produced a social assessment (including gender analysis) of the beneficiaries in the target area, environmental impact assessment, resettlement framework and formulated an environmental management framework with a focus on reducing carbon footprint and enhancing climate resilience of infrastructure investments. Identified key infrastructure requirements to enhance productivity and value adding by Lao farmers with focus on cross border trading. Gender and resettlement planning.  |

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| **Assignment Name:**  | **Country** |
| ***Cambodia Agriculture Value Chain – CAVAC – with The Flood Pulse as lead firm.*** | Cambodia |
| **Location Within Country** | **Professional Staff Provided by CES** |
| 3 provinces: K. Tom, Takeo, Kampot | Mr. Emmanuel Jouve |
| **Name of Client** | **No. of Staff** |
| AusAID | 4 (CES 1) |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| September 2010 – October 2010 | 1. |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| Dirk Lamberts | USD$25,000 |
| **Brief Description of Project**Cavac will rehabilitate irrigation systems, strengthen water user associations, increase irrigated agricultural productivity and extend the value added chain for agriculture produce within Cambodia. It will increase rural incomes and reduce poverty and develop producer – trader linkages. AUD$45 million over 5 years. |
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| **Detailed description of Actual Services Provided by Company Personnel** |
| Lead a field survey team to undertake initial environmental assessments of 10 different main canal alignments proposed for rehabilitation under the Cavac program. Conduct assessment and report according to AusAID requirements. |

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| **Assignment Name:**  | **Country** |
| ***Sustainable Natural Resource Management and Productivity Enhancement Project*** | Lao PDR |
| **Location Within Country** | **Professional Staff Provided by CES** |
| 5 Southern Provinces | A.T. Bott. |
| **Name of Client** | **No. of Staff** |
| ADB – direct hire  | 1 |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| Sept 2009 – March 2011 | 6 |
|  |  |
|  |  |
| **Name of Senior Staff** | **Approx. Value of Services** |
| A. T. Bott | USD$82,000 |
| **Brief Description of Project** |
| Improving NRM in southern provinces in response to FDI pressure and improve capacity to prepare and implement land use planning and conduct comprehensive feasibility studies for crops such as coffee, sugar, rubber. Includes community infrastructure investment program. Gant funded by ADB and IFAD – 35 mill$ |
| **Detailed description of Actual Services Provided by Company Personnel** |
|  Resettlement specialist. Assist the GoL to prepare resettlement plans where subproject intervention necessitates voluntary land acquisition and subsequent compensation. Assess technical support needed for producer groups. Formulate resettlement training package for inclusion in feasibility study training. |

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| **Assignment Name:**  | **Country** |
| **Alternative Livelihoods for Ethnic Minorities** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Huapahn Province** | **Anthony Bott – Social Safeguard/Resettlement Specialist** |
| **Name of Client** | **No. of Staff** |
| **ADB – Direct Hire** | **1** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **April 2010 – April 2010** | **1** |
|  |  |
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| **Name of Senior Staff** | **Approx. Value of Services** |
|  | **USD$7500** |
| **Brief Description of Project** |
| Social Safeguard and Rural Development Specialist Assist in conducting a Mid Term Review of  ADB Alternative Livelihoods for Ethnic Minorities in Huapahn Province, Laos.  |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Focus on impacts and achievement of outcomes against project objectives and Baseline data. Review implementation and observance of social safeguards especially resettlement and involuntary land acquisition and compensation issues and environmental issues. Review progress made in regards to poverty reduction objectives and alternative livelihood development through different crops such as coffee, corn, NTFPs. Prepare Aide Memoire. |

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| **Assignment Name:**  | **Country** |
| **Northern Uplands Development Study** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **4 Northern Provinces** | **E. Jouve, J. Couldrey, Khamla P.** |
| **Name of Client** | **No. of Staff** |
| **AfD (French Agency for Development)**  | **3** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **Jan 2009 – March 2009** | **4** |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| **E. Jouve** | **Euro 70,000** |
| **Brief Description of Project** |
| Final fact finding phase for uplands development program focusing on poverty reduction and suitability of upland crops such as coffee, tea and biodiesel crops. |
| **Detailed description of Actual Services Provided by Company Personnel** |
|  Fact finding of preliminary study findings and draft program design. Prepare final program design to include many sectors such as agriculture, health, education as well as social development and capacity raising. Conductive participatory assessment of design options and priorities. |

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| **Assignment Name:**  | **Country** |
| **Agriculture and Natural Resources Project** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **5 Southern Provinces** | **A. T. Bott, E. P. Jouve, Puangmalah Douangpilah.** |
| **Name of Client** | **No. of Staff** |
| **Asian Development Bank** | **3** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **Aug – Sept 2008** | **2.5** |
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|  |  |
| **Name of Senior Staff** | **Approx. Value of Services** |
| **A. Bott** | **USD $25,000** |
| **Brief Description of Project** |
| Fact finding for ADB PPTA design of new project for 5 southern provinces in Laos in NRM sector. |
| **Detailed description of Actual Services Provided by Company Personnel** |
|  Conduct feasibility assessments for likely agricultural productivity improvements for coffee, rice, maize, NTFPs. Prepare social safeguard plans for gender, ethnic minorities and resettlement. |

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| **Assignment Name:**  | **Country** |
| **Irrigation Diagnostic Study** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **National** | **A. Bott, E. Jouve, I. Harmond, M. Schiele, C. Cablanya, Ounla, Pany, Khambai, Panomphone. and admin support staff.** |
| **Name of Client** | **No. of Staff** |
| **Ministry of Agriculture and Forestry, PCADR Unit, supported by AfD** | **10** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **Jun 2009 – Jan 2009** | **20** |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| **A. T. Bott****E. Jouve** | **USD $166,000** |
| **Brief Description of Project** |
| Diagnostic` study of irrigation sector performance. |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Identify and review in detail 20 irrigation schemes representative of national sector. Undertake field enquiries and visits to obtain performance, organizational and financial data. Analyze sector and prepare an irrigation development road map.  |

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| **Assignment Name:**  | **Country** |
| **DIDMS Project** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Vientiane, Vientiane capital, Sayabouli, Luangpabang, Savannakhet and Bolikhamxay Provinces (6 provinces and 17 districts)** | **E. Jouve, Pouang, Khamphone, Sousada, Pany, Soubanh, Samlet, Boun Ome, Manivahn, and admin support staff.** |
| **Name of Client** | **No. of Staff** |
| **Govt of Laos, ADB – in joint venture with BCEOM as lead firm** | **13** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **Feb 2007 – Jan 2009** | **226 months** |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| **A. T. Bott****E. Jouve** | **USD 350,000** |
| **Brief Description of Project** |
| Irrigation scheme rehabilitation and development |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Train provincial staff and farmers to operate and manage irrigation scheme, use and maintain pumps and infrastructure. Develop irrigated agriculture and crop diversification. Establish, train and strengthen water user associations and farmer producer groups in 35 rehabilitated schemes. |

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| **Assignment Name:**  | **Country** |
| **Tan Piao Irrigation project** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Vientiane Province** | **E. Jouve, Thongbai, Khambai, Bounthan, Manisone, Vongchan, Khamphong** |
| **Name of Client** | **No. of Staff** |
| **AfD and subcontract via Sogreah** | **7** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **October 2005 – May 2006** | **18 months** |
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|  |  |
| **Name of Senior Staff** | **Approx. Value of Services** |
| **E. Jouve** | **USD 30,000** |
| **Brief Description of Project** |
| Irrigation scheme construction and development |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Train provincial staff and farmers to operate and manage irrigation scheme, use and maintain pumps and infrastructure. Develop irrigated agriculture and crop diversification. Establish, train and strengthen water user association and producer groups. |

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| **Assignment Name:**  | **Country** |
| **Nam Ton Watershed Feasibility Study** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **National** | **Ounla, Pany, Sithong, Sonexay, Bounkhong Puangmalah, Anousith.** |
| **Name of Client** | **No. of Staff** |
| **KFW Germany. Associated with GFA Ltd** | **7** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **Feb 2007 – July 2007** | **6** |
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| **Name of Senior Staff** | **Approx. Value of Services** |
| **A. Bott** | **USD $20,000** |
| **Brief Description of Project** |
| Watershed feasibility study, Nam Ton, Laos. In cooperation with Mekong River Commission, and MAF. |
| **Detailed description of Actual Services Provided by Company Personnel** |
|  Supply a team of local specialists to assist KFW funded specialists from GFA in Germany to conduct feasibility assessment of Nam Ton. Includes preliminary EIA. Company supplies GIS, CD, Fisheries, NRM and rural infrastructure specialists. |

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| **Assignment Name:** | **Country** |
| **Public Involvement and Dissemination Program** | **Lao PDR** |
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| **Location Within Country** | **Professional Staff Provided by CES** |
| **Khammuane Province** | **Emmanuel Jouve** |
| **Name of Client** | **No. of Staff** |
| **Theun Hinboun Power Company** | **1** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No. of Staff Months** |
| **Oct - Nov 2006** | **2** |
| **Name of Senior Staff** | **Approx. Value of Services** |
| **Mr. Robert Allen - MD THPC** | **USD$26,000** |
| **Environment and Social Division - Mr. Bounma** |  |
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| **Brief Description of Project** |  |
| **Hydro power generation** |  |
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| **Detailed description of Actual Services Provided by Company Personnel** |
| Conduct series of public involvement and participation meetings to disseminate information regarding proposed new hydro power scheme that may be built in same area as THPC and NT2 |
| Facilitate and lead focal group meetings to identify and discuss likely environmental issues and problems and possible mitigation measures necessary. |
| Coordinate and liaise with environmental impact assessment team and feasibility engineers. |
| Provide reports of impacts identified and discussed with communities, introduce recommendations for mitigation and other action based upon field information and community priority, identify possible resettlement impact. |
| Data collected in 84 villages. |
| Trained government and company staff in PIP methodology and data collection, analysis and reporting. |

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| **Assignment Name**  | **Country** |
| **Shifting Cultivation Stabilization Pilot Project ADB 1688** | **Lao PDR** |
| **Location Within Country** | Professional Staff Provided by RDS Tony Bott - Community Dev SpecialistPeter Jones - participatory Land Use/AllocationSammu Teleki Vet Lab SpecialistDomestic Ag.Extn Specialist - Keodalawong Dom. Env. Specialist - Bounhom No. of Staff5 |
| **Huaphan Province** |  |
| **Name of Client** |  |
| **ADB** |  |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | September 2000 until September 2005 |
| **Address:** **Asian Dev Bank - Manila, Philippines** |  |
| **Name of Associated Consultants** | No. of Staff Months 52Tony Bott - Community Dev Specialist 1 |
| **Lao Consulting Group** **ANZDEC** **ARCADIS - Euroconsult** **Name of Senior Staff** **Mr. Kuanchai Siphakanlaya - Director Management** **Mr. Tony Bott - Director Technical****Mr. Norman Welsh - Team Leader** | Peter Jones - participatory Land Use/Allocation 5 Sammu Teleki Vet Lab Specialist 3 Domestic Ag. Extn Specialist - Keodalawong 30 Domestic Environment Specialist - Bounhom 13 Approx. Value of ServicesUSD 250,000 |
| **Brief Description of Project** |
| To develop and introduce sustainable farming systems and other income generation activities to replace opium as the core cash crop. Improve capacity and productivity of farming systems with special focus on livestock. Develop and facilitate market linkages. Poverty reduction and health improvement. Implemented in association with UNDCP. |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Design a participatory study to examine current livelihood systems and sources of food and income, identify opportunities based upon local existing capacities of community and environment. Examine constraints and problems/issues to be addressed in formulating action plans for income generation activities, micro-credit and savings,, and sustainable exploitation and NTFP processing, crops such as coffee, tea, tree crops and marketing. Conduct time and distance studies for two routes proposed by provincial Govt. for access to services as well as markets. Review support needed by producer groups.Formulate and pilot participatory land use planning and allocation procedures. Design and manage construction of improved animal health laboratory facilitiesDevelop appropriate farmer centred extension delivery systems. Provide assistance to Dept. of Forestry in developing land zoning, allocation and registration systems. Capacity building through training of government and community. |

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| **Assignment Name:**  | **Country** |
| **Forest Livelihood Project Preparation TA** | **Vietnam** |
| **Location Within Country** | **Professional Staff Provided by CES** |
| **Central Highlands** | **Tony Bott - Community Dev and Poverty Reduction Specialist** |
| **Name of Client** | **No. of Staff** |
| **Asian Development Bank** | **1** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **Sept 2003 to December 2003** | **Tony Bott - Community Dev Specialist** |
| **Address:** | **5** |
| **Ministry of Agriculture and Rural Dvelopment, Hanoi** | **Approx. Value of Services** |
| **Name of Associated Consultants** | **$65,000**  |
| **ADB Direct Hire - staff consultant** | **No. Months of Professional Staff Provided by Associated Consultants** |
| **Name of Senior Staff** | **35** |
| **Javed Mhir** |  |
| **Brief Description of Project** |
| Project design mission for the Asian development Bank in 3 provinces in Central Highlands of Vietnam.Focus on indigenous and ethnic minority communities with forest-dependent livelihoods. Poverty reduction and environment.Investment likely to be around USD$50 million loan. |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Review secondary data and undertake participatory primary data collection, assist identify potential target districts/communes.Undertake poverty mapping, livelihood analysis. Identify main development issues and needs.Assist in preparation of integrated Commune Development Plans.Identify investments needed for poverty reduction interventions and examine implementation strategies and arrangements. Prepare Ethnic Miniroty Livelihood Development Plans.Formulate participatory natural resource - forestry and land use monitoring measures.Design Livelihood Improvement and Commune Development Fund. Design accounting and financial reporting system, disbursement and operations guidelines, forms and templates. |

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| **Assignment Name:**  | **Country** |
| **Social Mitigation Program Review** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by RDS** |
| **Khammuane - project site** | **Tony Bott - Community Dev and Participation Specialist** |
| **Name of Client** | **No. of Staff** |
| **Theun Hinboun Hydropower Company** | **3** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **No.of Staff Months** |
| **Series of consultancies - 2001, 2002, 2003** | **Tony Bott - Community Dev Specialist 1** |
| **Address:** | **Pany Keodalawong 0.5** |
| **IFRC - Lao Red Cross building, Vientiane. Lao PDR** | **Napha Khammuanpanh 1** |
| **Name of Senior Staff** | **Approx. Value of Services** |
| **Peter Wallis - Manager Environmental & Social Development** | **USD 15,000** |
| **Brief Description of Project** |
| Hydropower dam and production unit selling electricity to Thailand. |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Design and train staff to implement a livelihood systems impact planning and monitoring system to be used to monitor and evaluate progress and impacts under the environmental and social mitigation programs implemented by the company in over 60 target villages.Provide training and back-up in setting up village development committees, savings and credit groups.Provide training and back-up support to company staff in livelihood systems analysis and impact mapping. |

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| **Assignment Name:**  | **Country** |
| **TA Cluster for Rural Finance Development** | **Lao PDR** |
| **ADB 3413** | **Professional Staff Provided by RDS** |
| **Location Within Country** | **Mr. Pany Keodalavong - Credit Union Specialist** |
| **Vientiane - Bank of Lao, APB** | **No. of Staff** |
| **Name of Client** | **1** |
| **ADB** | **No.of Staff Months** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **3 months** |
| **Sept 2000 to Jan 2001 - part time** | **Approx. Value of Services** |
| **Address:** | **USD$5,000** |
| **Asian Dev Bank - Manila, Philippines** | **No. Months of Professional Staff Provided by Associated Consultants** |
| **Name of Associated Consultants** | **8** |
| **Price Waterhouse Coopers - lead firm** |  |
| **Name of Senior Staff** |  |
| **All international staff provided by Coopers – Vientiane** |  |
| **Brief Description of Project** |
| Prepare a pilot project design for supporting the development of village based credit unions.Implemented through the Bank of Lao - Credit Dept, and the Agriculture Development Bank |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Participatory community needs assessment, facilitate stakeholder meetings and workshops to identify appropriate intervention design. Obtain socio-economic information and data for credit demand and supply and suitable delivery and implementation mechanisms.Formulate and test accounting documents for funds managementExamine and review capacity building and institutional training and development needs.Prepare accounting guidelines for managementInvestigate market opportunities and constraints. |

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| **Assignment Name:**  | **Country** |
| **Beng Alternative Development Project** | **Lao PDR** |
| **Location Within Country** | **Professional Staff Provided by RDS** |
| **Oudomxai Province** | **Tony Bott** |
| **Name of Client** | **Sousada WID/IGA / Khamfong Crops / Peng NTFP** |
| **UNDCP** | **No. of Staff** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **4** |
| **Oct - Nov 2000** | **No.of Staff Months** |
| **Address:** | **4** |
| **UNDCP - Vientiane Lao PDR** | **Approx. Value of Services** |
| **Name of Senior Staff** | **USD$15,000** |
| **Ms. Muriel Schimmer - UNDCP Program Officer Vientiane.** |  |
| **Brief Description of Project** |  |
| To develop and introduce sustainable farming systems and other income generation activities to replace opium as the core cash crop. Poverty reduction and health improvement. Rural infrastructure development, roads, water supply. |
| **Detailed description of Actual Services Provided by Company Personnel** |
| Design a comprehensive participatory study to examine current livelihood systems and sources of food and income, identify opportunities based upon local existing capacities of community and environment. Identify infrastructure needs.Conduct household livelihood analyses, review transportation and access for both marketing and social use.Examine constraints and problems/issues to be addressed in formulating action plans for income generation activities, micro-credit and savings,, and sustainable exploitation and NTFP processing and marketing, opportunities for alternative crops such as coffee, tea.Investigate market opportunities and constraints. Propose community based producer and marketing networks.Supervised team of 3 Lao consultants to implement the study in target villages, conduct and facilitate participatory fact finding and needs analysis. Analyse finding and make recommendations for amendments to project design and strategies. |

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| **Project Name:**  | **Country** |
| **Xieng Khouang Nonghet Integrated Rural Development Project** | **Lao P.D.R** |
| **Project Location Within Country** | **Professional Staff Provided by your Company:** |
| **Xieng Khouang Province** | **No. Staff:** |
| **Name of Client** | **1** |
| **UNDCP/IFAD** | **No. Person months:** |
| **Start date (Mth/Yr) Completion date (Mth/Yr)** | **4** |
| **Oct - Dec 1999** | **Approx. Value of Services** |
| **Name of Senior Staff (Project Director/Coordinator, Team Leader)** | **USD$8,500** |
| **Mr. Pany Keodalawong Participatory Extension Trainer** |  |
| **Detailed Narrative Description of Project:** |  |
| Mid term of Phase 2 of the integrated development project. Focus on poverty eradication, reduction of slash and burn agriculture and opium substitution. The project is also rehabilitating rural access roads using labour based method.There is also a large Rural credit component being channelled through the Agriculture Promotion bank.The project will improve livestock and animal husbandry, develop sustainable upland farming systems as well as develop livelihood alternatives to opium production such as asparagus, coffee, maize. A Health component will assist drug abuse. |
| **Detailed description of Actual Services Provided by Company:** |
| Develop and provide training to both provincial and district agriculture and forestry staff on use of PRA and other participatory tools. Review extension methodology employed to date, propose improvements. Train staff in village development planning and community/village social structures and group organisation. Train staff in participatory M&E. Conduct time and distance studies for confirmation of road route selection. |